



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: January 03, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-001

RETURN FROM MILITARY DUTY:

Effective December 20, 2016

Police Patrol Officer John Weinzierl returns from military duty and is assigned to the Operations Bureau, Patrol Division, Sector 1, Day Shift.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: January 09, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-002

RETIREMENT:

Effective January 1, 2017

Chaplain Russ Guppy retires.

APPOINTMENT:

Effective January 1, 2017

Leslie Montgomery is appointed as **Tacoma Police Chaplain**.

REAPPOINTMENTS:

Effective January 4, 2017

Sergeants Denise Kieffer, Ross Mueller, Pete Habib, Dave Peck, Jennifer Kramer, and Kevin Jepson are reappointed as Patrol Sergeant Specialists and remain in their current assignments.

TRANSFER:

Effective January 4, 2017

Police Patrol Officer Tyler Meeds transfers within the Operations Bureau, from the Community Policing Division, Gang Unit, to the Patrol Division, K-9 Unit.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.

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Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: January 09, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-002A

RETIREMENT:

Effective January 1, 2017

Chaplain Russ Guppy retires.

APPOINTMENT:

Effective January 1, 2017

Leslie Montgomery is appointed as **Tacoma Police Chaplain**.

Effective January 2, 2017

Sergeant Jennifer Kramer is appointed as **Police Sergeant Specialist**.

REAPPOINTMENTS:

Effective January 2, 2017

Sergeants **Denise Kieffer**, **Ross Mueller**, **Pete Habib**, **Dave Peck**, and **Kevin Jepson** are reappointed as Patrol Sergeant Specialists and remain in their current assignments.

REVERT:

Effective January 2, 2017

Police Sergeant Specialist Kirk Martin reverts to **Police Sergeant** and remains assigned to the Administrative Services Bureau, Range Sergeant.

TRANSFER:

Effective January 2, 2017

Police Patrol Officer Tyler Meeds transfers within the Operations Bureau, from the Community Policing Division, Gang Unit, to the Patrol Division, K-9 Unit.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.

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Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: January 17, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-003

APPOINTMENTS:

Effective January 16, 2017

Mohamud Ali, Rochelle Blackwell and Brandon Scheetz are appointed as a **Police Officer Recruits** and are assigned to the Administrative Services Bureau, Support Services Division, Training.

TRANSFER:

Effective January 23, 2017

Police Patrol Officer Jennifer Terhaar transfers within the Operations Bureau from the Patrol Division to the Community Policing Division, Community Liaison Officer, Sector 2.

RETIREMENT:

Effective February 1, 2017

Detective Louise Nist retires.

TEAM RESIGNATION:

Effective January 17, 2017

Police Patrol Officer Doug Walsh resigns from the Incident Management Team.

TEAM APPOINTMENT

Effective January 17, 2017

IT Analyst Sr. Tech Guy Bollinger is appointed to the Incident Management Team.

Current Incident Management Team Members:

Lt. Frank Krause

Sgt. G.T. Roberts

PPS Sylvester Weaver

PPO Damion Birge

PPO Jeremy Kunkel

PPO Dustin Myhre

PPO Joseph Harris

PPO Walter Miller

IT Analyst Sr. Tech Guy Bollinger

Correction to PD 16-038

TRANSFERS:

Effective January 2, 2017

Police Patrol Officer Dennis Quilio remains assigned to the Operations Bureau, Community Policing Division, Traffic.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.

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Donald L. Ramsdell
Chief of Police

"To create a safe and secure environment in which to live, work, and visit by working together with the community, enforcing the law in a fair and impartial manner, preserving the peace and order in our neighborhoods, and safeguarding our constitutional guarantees."



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: January 23, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-004

APPOINTMENTS

Effective January 17, 2017

PPO Don Stodola is assigned to the City Homeless Outreach Team

Effective January 23, 2017

Detective Scott Shafner is appointed Temporary Sergeant and transfers from the Investigations Bureau, Special Investigations, to the Operations Bureau, Patrol Division, 2 Sector, Squad A, Dayshift.

TEAM RESIGNATION:

Effective January 17, 2017

Sergeant John DuRocher resigns from the Honor Guard.

TEAM APPOINTMENT:

Effective January 17, 2017

Sergeant Mark Waters is appointed as Honor Guard Sergeant.

TRANSFER OF DUTIES

Effective January 17, 2017

Lieutenant Fred Scruggs transfers administrative command of the Honor Guard to **Lieutenant Dan Still**

CADRE RESIGNATION:

Effective January 17, 2017

PPS Thomas Perry and **Detective John McKenzie** resign from the Bio-Hazard Cadre.

For record-keeping purposes:

CURRENT HONOR GUARD MEMBERS:

Lt. Dan Still	PPS Les Belford	PPS Andrew Hankins
Sgt. Mark Waters	PPO Tel Thompson	PPO Gary Wurges

CURRENT BIO-HAZARD CADRE MEMBERS

Captain Shawn Stringer	PPS Diana Judge	PPS Sylvester Weaver
PPO Gerald Turney	PPO Debra Vause	

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.

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Chief of Police

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: January 30, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-005

NANE CHANGE

Effective January 17, 2017

Detective Kimberly Sheskey changes her name to Kimberly Cribbin.

INSTRUCTIONS:

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Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: February 6, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-006

TRANSFER:

Effective January 26, 2017

Police Patrol Officer Zachary Spangler transfers within the Operations Bureau, from the Patrol Division, Sector 3, Graveyard to the Patrol Division, K-9 Unit.

PROMOTION

Effective January 9, 2017

Information Technology Analyst, Senior Guy Bollinger is promoted to **Information Technology Analyst, Senior Technical**.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.

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Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: February 13, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-007

Effective February 13, 2017

TEAM RESIGNATION:

Sergeant Dan Grant resigns from the **Search and Rescue Team**.

Effective February 13, 2017

APPOINTMENT:

Police Patrol Officer Kelly Custis is appointed to the **Search and Rescue Team**.

Effective February 20, 2017

PROMOTION:

Police Patrol Officer Jeff Thiry is promoted to **Police Patrol Specialist** and remains assigned to Swing Shift Patrol, A Squad.

Effective February 20, 2017

APPOINTMENT:

Choi-wo Kee is appointed as a **Latent Fingerprint Examiner** and is assigned to the Forensics Unit.

Effective February 20, 2017

TRANSFER OF COMMAND:

Lieutenant Ryan Lane replaces **Lieutenant Chris Travis** as the **Assistant Commander of SWAT**.

Correction to PD 17-006

Effective January 26, 2017

TRANSFER:

Police Patrol Officer Zachary Spangler transfers within the Operations Bureau, from the Patrol Division, Sector 3, Graveyard to the **Community Policing Division, Gang Unit K-9**.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.

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Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: February 20, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-008

NAME CHANGE:

Effective February 7, 2017

Detective Paula Kelly changes her name to **Paula Johnson**.

APPOINTMENTS:

Effective February 20, 2017

Police Patrol Officers Kyle Gilbert, Ryan Beck and John Correa are selected for the Special Response Team.

TRANSFERS:

Effective February 20, 2017

Police Patrol Officer Zachary Wolfe transfers from the Operations Bureau, Patrol Division, Sector 4, Swing Shift, to the Investigations Bureau, Special Investigations.

Effective February 20, 2017

Sergeant Aaron Quinn transfers within the Operations Bureau, Patrol Division, Sector 1, Graveyard Shift, to the Community Policing Division, School Resource Sergeant.

Effective February 20, 2017

Sergeant Eric Scripps transfers from the Operations Bureau, Community Policing Division, School Resource Sergeant to the Administrative Support Bureau, Accreditation Sergeant.

Effective February 27, 2017

Police Patrol Officer Jared Tiffany transfers within the Operations Bureau, Patrol Division, Sector 2, Swing Shift, to the Community Policing Division, BIA Bicycle Officer position.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: February 27, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-009

TEMPORARY PROMOTION:

Effective February 6, 2017

Police Patrol Officer Matthew Graham is promoted to Temporary Sergeant and transfers within the Operations Bureau from the Community Policing Division to the Patrol Division, Swing Shift, 3 Sector, A Squad.

NEW HIRE

Effective March 6, 2017

Anna Schmitz is hired as a Latent Print Examiner and is assigned to the Investigations Bureau, Forensics Unit.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.

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Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: March 6, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-010

TEMPORARY PROMOTION:

Effective March 6, 2017

Police Detective Jeffrey Katz is promoted to Temporary Sergeant and transfers from the Investigations Bureau to the Operations Bureau, Patrol Division, Dayshift Shift, 2 Sector, A Squad.

TRANSFER:

Effective March 6, 2017

Temporary Sergeant Scott Shafner transfers from within the Operations Bureau, Patrol Division, Dayshift, 2 Sector, A Squad to Graveyard Shift, 2 Sector, A Squad.

SPECIAL TEAM APPOINTMENTS:

Effective March 6, 2017

Police Patrol Officer Michelle Rand is appointed to the **Honor Guard**.

Effective March 13, 2017

Police Patrol Officers John Correa, Michelle Rand and Gabriel Braxton are appointed to the **Incident Management Team**.

For Record Keeping Purposes:

Current Incident Management Team Members:

Lt. Frank Krause
PPO Damion Birge
PPO Walter Miller
PPO John Correa

Sgt. G.T. Roberts
PPO Joseph Harris
PPO Dustin Myhre
PPO Michelle Rand

PPS Sylvester Weaver
PPO Jeremy Kunkel
PPO Gabriel Braxton

Honor Guard Members:

Lt. Dan Still
PPO Les Belford
PPO Michelle Rand

Sgt. Mark Waters
PPO Tel Thompson

PPO Andrew Hankins
PPO Gary Wurges

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.

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Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: March 6, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-010A

TEMPORARY PROMOTION:

Effective March 20, 2017

Police Detective Jeffrey Katz is promoted to Temporary Sergeant and transfers from the Investigations Bureau to the Operations Bureau, Patrol Division, Dayshift Shift, 2 Sector, A Squad.

TRANSFER:

Effective March 6, 2017

Temporary Sergeant Scott Shafner transfers from within the Operations Bureau, Patrol Division, Dayshift, 2 Sector, A Squad to Graveyard Shift, 2 Sector, A Squad.

SPECIAL TEAM APPOINTMENTS:

Effective March 6, 2017

Police Patrol Officer Michelle Rand is appointed to the **Honor Guard**.

Effective March 13, 2017

Police Patrol Officers John Correa, Michelle Rand and Gabriel Braxton are appointed to the **Incident Management Team**.

For Record Keeping Purposes:

Current Incident Management Team Members:

Lt. Frank Krause	Sgt. G.T. Roberts	PPS Sylvester Weaver
PPO Damion Birge	PPO Joseph Harris	PPO Jeremy Kunkel
PPO Walter Miller	PPO Dustin Myhre	PPO John Correa
PPO Michelle Rand	PPO Gabriel Braxton	ITA Guy Bollinger

Honor Guard Members:

Lt. Dan Still	Sgt. Mark Waters	PPO Andrew Hankins
PPO Les Belford	PPO Tel Thompson	PPO Gary Wurges
PPO Michelle Rand		

INSTRUCTIONS:

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Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: March 13, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-011

APPOINTMENTS:

Effective March 20, 2017

Meaghan Jones-Rush is appointed as a **Crime Scene Technician** and is assigned to the Investigations Bureau, Forensics.

Effective March 20, 2017

Connor D. Cockle is appointed as a **Police Patrol Officer (Lateral)** and is assigned to the Administrative Services Bureau, Training.

RETIREMENT

Effective April 7, 2017

Assistant Chief Kathy McAlpine retires on length of service.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.

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All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: March 14, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-012

APPOINTMENT:

Effective April 7, 2017

Captain Ed Wade is appointed as **Assistant Chief** and transfers from the Operations Bureau, Patrol Division, to the Administrative Services Bureau.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.

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Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: March 20, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-013

APPOINTMENT:

Effective March 20, 2017

Sergeant Eric Scripps is appointed as the **Hostage Negotiator Team Leader**.

RETIREMENT:

Effective April 1, 2017

Sergeant Daniell Griswold retires on length of service.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.

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Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: March 27, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-014

RETIREMENT:

Effective April 1, 2017

PPO Dennis Quilio retires on length of service.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.

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Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: April 4, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-015

APPOINTMENTS:

Effective April 3, 2017

Police Patrol Officer Hannah Heilman is appointed to the Hostage Negotiator Team.

Police Patrol Officer William Flippo is appointed to the Special Weapons and Tactical Team (SWAT).

Detective Jack Nasworthy is appointed as a Department Polygraph Examiner.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.

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Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: April 10, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-016

PROMOTION/TRANSFER:

Effective April 17, 2017

Lieutenant Bart Hayes is promoted to **Captain** and transfers from the Administrative Services Bureau. Internal Affairs, to the Operations Bureau, Patrol Division.

PROMOTION:

Effective April 17, 2017

Temporary Lieutenant Jennifer Mueller is promoted to **Permanent Lieutenant** and remains assigned to the Operations Bureau, Patrol Division, Graveyard Shift.

TRANSFER:

Effective April 17, 2017

Lieutenant Chris Karl transfers from the Operations Bureau, Patrol Division, Swing Shift, to the Administrative Services Bureau, Internal Affairs.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.

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Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: April 17, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-017

PROMOTION/TRANSFER:

Effective April 17, 2017

Sergeant Gretchen Aguirre is promoted to **Temporary Lieutenant** and transfers from within the Operations Bureau, Community Policing Division, Special Events Sergeant, to the Patrol Division, Swing Shift.

TRANSFER:

Effective April 17, 2017

Police Patrol Officer Walter Miller transfers within the Operations Bureau, Patrol Division, Swing Shift, to the Traffic Section.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.

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Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: April 24, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-018

APPOINTMENTS:

Effective April 24, 2017

Sergeant Aaron Quinn is appointed as the Special Response Team (SRT) Sergeant.

Sergeant Chris Martin is appointed as the Bicycle Rapid Response Team (BRRT) Sergeant.

Effective May 1, 2017

Joshua R. Avalos; Tarrell A.D. Matlock; Hannah Bush; Aaron Lucas; and Deanna Ramos-Ocampo are appointed as **Police Patrol Recruits** and are assigned to the Administrative Services Bureau, Training Division.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.

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Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: May 1, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-019

APPOINTMENTS:

Effective May 15, 2017

Joel B. Cheney and **Josh N. Overly** are appointed as **Lateral Police Patrol Officers** and are assigned to the Administrative Services Bureau, Training Division.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.

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Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: May 8, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-020

COMMISSIONINGS:

Effective April 20, 2017

Police Officer Recruit Zachary Cain is commissioned as a **Police Patrol Officer** and remains assigned to the Administrative Services Bureau, Support Services Division.

Effective May 2, 2017

Police Officer Recruit Angel Castaneda is commissioned as a **Police Patrol Officer** and remains assigned to the Administrative Services Bureau, Support Services Division.

MILITARY DUTY:

Effective May 1, 2017

PPO Matt Arasim is on military leave.

SEPARATION:

Effective May 2, 2017

PPO John Walsh separates from the Tacoma Police Department.

APPOINTMENT:

Effective May 8, 2017

Sergeant Gary T. Roberts is appointed as the **Special Events Sergeant** and transfers within the Operations Bureau from the Patrol Division to the Community Policing Division.

PROMOTIONS:

Effective May 15, 2017

Temporary Sergeant Brett Beal is promoted to **Permanent Sergeant** and transfers within the Operations Bureau, Patrol Division from Sector 1, Day Shift to Sector Four, Graveyard Shift.

Temporary Sergeant Scott Shafner is promoted to **Permanent Sergeant** and remains assigned to the Operations Bureau, Patrol Division, Sector Two, Graveyard Shift.

RETIREMENT:

Effective May 15, 2017

PPO Wayne Beals retires on length of service.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.

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Chief of Police

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: May 9, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-020a

PLEASE NOTE CORRECTIONS IN RED BELOW:

COMMISSIONINGS:

Effective April 20, 2017

Police Officer Recruit Zachary Cain is commissioned as a **Police Patrol Officer** and remains assigned to the Administrative Services Bureau, Support Services Division.

Effective May 2, 2017

Police Officer Recruit Angel Castaneda is commissioned as a **Police Patrol Officer** and remains assigned to the Administrative Services Bureau, Support Services Division.

MILITARY DUTY:

Effective May 1, 2017

PPO Matt Arasim is on military leave.

SEPARATION:

Effective May 2, 2017

PPO John Walsh separates from the Tacoma Police Department.

APPOINTMENT:

Effective May 8, 2017

Sergeant Gary T. Roberts is appointed as the **Special Events Sergeant** and transfers within the Operations Bureau from the Patrol Division to the Community Policing Division.

PROMOTIONS:

Effective May 15, 2017

Temporary Sergeant Brett Beal is promoted to **Permanent Sergeant** and transfers within the Operations Bureau, Patrol Division from Sector 1, Day Shift to **Sector Three**, Graveyard Shift.

Temporary Sergeant Scott Shafner is promoted to **Permanent Sergeant** and remains assigned to the Operations Bureau, Patrol Division, **Sector One**, Graveyard Shift.

RETIREMENT:

Effective May 15, 2017

PPO Wayne Beals retires on length of service.

INSTRUCTIONS:

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Donald L. Ramsdell
Chief of Police

"To create a safe and secure environment in which to live, work, and visit by working together with the community, enforcing the law in a fair and impartial manner, preserving the peace and order in our neighborhoods, and safeguarding our constitutional guarantees."



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: May 15, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-021

TRANSFERS:

Effective May 1, 2017

Detective Chris Coulter transfers from the Operations Bureau, Community Policing Division, to the Investigations Bureau, Criminal Investigations Division, Career Crimes Unit.

Detective Vicki Chittick transfers from the Operations Bureau, Community Policing Division, to the Investigations Bureau, Criminal Investigations Division, Homicide/Assault Unit.

RETIREMENT:

Effective June 1, 2017

Sergeant Dave Peck retires on length of service.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: May 24, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-022

TEMPORARY PROMOTION:

Effective May 15, 2017

Police Patrol Officer Steve Storwick is promoted to **Temporary Sergeant** and transfers within the Operations Bureau, from the Community Policing Division, Community Liaison Officer, to the Patrol Division, Sector 3, Dayshift.

TRANSFERS:

Effective May 15, 2017

Sergeant Steve O'Keefe transfers within the Operations Bureau, from the Patrol Division, Sector 3, Graveyard Shift, to Sector 2, Dayshift.

Sergeant Gordon Stark transfers within the Operations Bureau, from the Patrol Division, Sector 3, Dayshift, to Sector 2, Swing Shift.

Sergeant Brett Beall transfers within the Operations Bureau, from the Patrol Division, Sector 1, Dayshift, to Sector 3, Graveyard Shift.

Police Patrol Officer Nick Jensen transfers within the Operations Bureau, from the Patrol Division, Sector 1, Swing Shift, to Sector 1, Dayshift.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: June 5, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-023

TEMPORARY APPOINTMENT/TRANSFER:

Effective May 15, 2017

Sergeant John Otis is selected for the **Homeless Outreach Team Sergeant** position and transfers within the Operations Bureau, from the Patrol Division to the Community Policing Division.

TEMPORARY TEAM APPOINTMENTS/TRANSFER:

Effective May 15, 2017

Police Patrol Officers Kelly Custis and Michael McQuade are temporarily appointed to the **Homeless Outreach Team** and remain assigned to the Community Policing Division.

Police Patrol Officer Craig Bennett is temporarily appointed to the **Homeless Outreach Team** and transfers within the Operations Bureau, from the Patrol Division to the Community Policing Division.

TEAM APPOINTMENT

Effective May 29, 2017

Sergeant John Branham is appointed as the **Peer Support Sergeant**.

RESIGNATION:

Effective June 2, 2017

Police Officer Recruit Daniel Pyon resigns.

SEPARATION:

Effective June 6, 2017

Temporary Police Administrative Support Specialist Sandy Manchester concludes her temporary assignment.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: June 13, 2017	Approved By: Donald L. Ramsdell Chief of Police	Directive #: PD 17-024
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TEMPORARY PROMOTION:

Effective June 6, 2017

Police Patrol Officer **Nicholas Jensen** is promoted to **Temporary Sergeant** and remains assigned to the Operations Bureau, Patrol Division, Sector 1, Day Shift.

TEAM/CADRE RESIGNATION:

Effective June 6, 2017

Police Patrol Officer **Manuela Loth** resigns from the Peer Support Cadre.

PROMOTION:

Effective June 12, 2017

Detective **Jeff Katz** is promoted to **Sergeant** and remains assigned to the Operations Bureau, Patrol Division, Sector 2, Graveyard Shift.

TEAM/CADRE APPOINTMENTS:

Effective June 12, 2017

Temporary Sergeant **Matthew Graham** and Police Patrol Officers **Shelbie Boyd**, **William Granlund**, **Chad Lawless**, **Samuel Louis**, **Jonathan McNeely**, **Lindsay Schmidt**, **Al Schultz**, **Corey Ventura**, and **Jared Williams** have been appointed to the Recruiting Cadre.

Sergeants **David Johnson**, **Patrick Patterson** and **Eric Scripps**, Temporary Sergeant **Matthew Graham**, Police Patrol Officers **Dan Bortle**, **Shelbie Boyd**, **William Granlund**, **Chad Lawless**, **Samuel Louis**, **Keith Miner**, **Daniel Nettleton**, **Al Schultz**, **Cory Smith**, **Jared Williams**, and Office Manager **Jeanette Blackwell** have been appointed to the Oral Board Cadre.

APPOINTMENTS:

Effective June 26, 2017

Charles Hauswirth is appointed as a lateral **Police Patrol Officer** and is assigned to the Administrative Services Bureau, Training.

Christine Doan is appointed as a **Crime Scene Technician** and is assigned to the Investigations Bureau, Forensic Services.

Sandra Manchester is appointed as a **Temporary Police Administrative Support Specialist** and will be assigned to the Office of the Chief of Police.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: June 13, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-024A

TEMPORARY PROMOTION:

Effective June 6, 2017

Police Patrol Officer **Nicholas Jensen** is promoted to **Temporary Sergeant** and remains assigned to the Operations Bureau, Patrol Division, Sector 1, Day Shift.

TEAM/CADRE RESIGNATION:

Effective June 6, 2017

Police Patrol Officer **Manuela Loth** resigns from the Peer Support Cadre.

PROMOTION:

Effective June 12, 2017

Temporary Sergeant Jeff Katz is promoted to **Sergeant** and remains assigned to the Operations Bureau, Patrol Division, Sector 2, Graveyard Shift.

TEAM/CADRE APPOINTMENTS:

Effective June 12, 2017

Temporary Sergeant **Matthew Graham** and Police Patrol Officers **Shelbie Boyd, William Granlund, Chad Lawless, Samuel Louis, Jonathan McNeely, Lindsay Schmidt, Al Schultz, Corey Ventura, and Jared Williams** have been appointed to the Recruiting Cadre.

Sergeants **David Johnson, Patrick Patterson and Eric Scripps, Temporary Sergeant Matthew Graham, Police Patrol Officers Dan Bortle, Shelbie Boyd, William Granlund, Chad Lawless, Samuel Louis, Keith Miner, Daniel Nettleton, Al Schultz, Cory Smith, Jared Williams, and Office Manager Jeanette Blackwell** have been appointed to the Oral Board Cadre.

APPOINTMENTS:

Effective June 19, 2017

Sandra Manchester is appointed as a **Temporary Police Administrative Support Specialist** and will be assigned to the Office of the Chief of Police.

Effective June 26, 2017

Charles Hauswirth is appointed as a lateral **Police Patrol Officer** and is assigned to the Administrative Services Bureau, Training.

Christine Doan is appointed as a **Crime Scene Technician** and is assigned to the Investigations Bureau, Forensic Services.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: June 19, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-025

TEAM/CADRE APPOINTMENTS

Effective June 12, 2017

Finance Manager Francesca Heard and **Crime Analyst Megan Yerxa** have been appointed to the Oral Board Cadre.

COMMISSIONINGS:

Effective June 14, 2017

Police Officer Recruits Mohamud Ali and **Brandon Scheetz** are commissioned as **Police Patrol Officers** and remain assigned to the Administrative Services Bureau, Support Services Division.

TEMPORARY PROMOTION:

Effective June 26, 2017

PPO Al Schultz is promoted to **Temporary Sergeant** and remains in his current assignment in the Operations Bureau, Patrol Division, Sector 3, Swing Shift.

RETIREMENT:

Effective July 1, 2017

Police Patrol Officer Sandy Hawkins retires.

Police Patrol Officer Joseph Bundy retires.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: June 26, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-026

TERMINATION

Effective June 23, 2017

Lieutenant David O'Dea is terminated.

APPOINTMENTS:

Effective June 12, 2017

Detective Tom Williams is appointed to the Recruiting Cadre.

Financial Assistant Michelle Davidson is appointed to the Oral Board Cadre.

Effective June 26, 2017

Detective Lindsey Wade and **Police Patrol Officers Mark Best and Michael Galvin** are appointed to the PIO Cadre.

RETIREMENT:

Effective July 1, 2017

Police Patrol Officer Diana Judge retires.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: July 5, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-027

APPOINTMENTS:

Effective June 12, 2017

Police Administrative Support Specialist Marie Nasworthy and Financial Assistant MaryAnn Clabaugh are appointed to the Oral Board Cadre.

Effective July 1, 2017

Sergeant Aaron Quinn is selected as the Marine Services Unit Sergeant.

Effective July 3, 2017

Police Patrol Officers Matthew Collins, Aaron McNeely and Sean Ovens are appointed to the Control Tactics Cadre.

RETIREMENT:

Effective June 30, 2017

Sergeant Joshua Boyd retires.

RESIGNATION:

Effective July 3, 2017

Police Patrol Officer James Julian resigns.

TRANSFERS

Effective July 3, 2017

Detective Stuart Hoisington transfers within the Investigations Bureau, Criminal Investigations Division, from the **Career Crimes Unit** to the **Homicide Unit**.

Detective Joshua McKenzie transfers within the Investigations Bureau, Criminal Investigations Division, from the **Career Crimes Unit** to the **Homicide Unit**.

Detective Steve Shank transfers within the Investigations Bureau, Criminal Investigations Division, from the **Special Victims Unit** to the **Homicide Unit**.

Detective Bryce Clothier transfers within the Investigations Bureau, Criminal Investigations Division, from the **Special Victims Unit** to the **Homicide Unit**.

Detective Greg Rock transfers within the Investigations Bureau, Criminal Investigations Division, from the **Homicide Unit** to the **Career Crimes Unit**.

MILITARY DUTY

Effective July 5, 2017

Police Detective Steve Rosmaryn and Police Patrol Officer Gerald Bratcher are on military duty.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: July 10, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-028

COMMISSIONING:

Effective June 28, 2017

Police Officer Recruit Rochelle Blackwell is commissioned as a **Police Patrol Officer** and remains assigned to the Administrative Services Bureau, Support Services Division.

APPOINTMENTS:

Effective July 24, 2017

Gregory Ross Ducharme, Andy Fernando Guiardinu and Garrett Michael Walk are appointed as lateral **Police Patrol Officers** and assigned to the Administrative Services Bureau, Training.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: July 17, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-029

APPOINTMENT:

Effective June 12, 2017

Multi-Care Mental Health Professional Alma Quinden is co-located with the Operations Bureau.

RESIGNATION:

Effective July 11, 2017

Police Administrative Support Specialist Alexis Newton resigns.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: July 24, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-030

APPOINTMENT:

Effective July 24, 2017

Sergeant John Branham is appointed to the position of **Patrol Sergeant Specialist** and remains in his current assignment.

TEAM/CADRE APPOINTMENTS:

Effective July 24, 2017

Police Patrol Officer Jacob Martin is appointed to the **Hostage Negotiator Team**.

Police Patrol Officer Victor Batres is appointed to the **Bilingual Cadre**.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: July 31, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-031

PROMOTION:

Effective July 31, 2017

Temporary Lieutenant Gretchen Aguirre is promoted to **Permanent Lieutenant** and remains assigned to the Operations Bureau, Patrol Division, Swing Shift Commander.

CADRE APPOINTMENT:

Effective July 31, 2017

Sergeant Jeffrey Katz is selected for the position of **Biohazard Cadre Sergeant**.

RESIGNATION:

Effective August 1, 2017

Sergeant David Johnson resigns as the **K-9 Sergeant**.

Sergeant Aaron Quinn resigns from the **Special Response Team (SRT)**.

TEMPORARY PROMOTION:

Effective August 7, 2017

Police Patrol Officer Brandon Mires is promoted to **Temporary Sergeant** and transfers within the Operations Bureau, from the Patrol Division, Sector 3, Graveyard to Sector 1, Dayshift.

TRANSFER:

Effective August 7, 2017

Sergeant John Otis transfers within the Operations Bureau, from the Patrol Division, Sector 4, Graveyard to Sector 1, Dayshift and remains assigned to the Homeless Outreach Team (HOT).

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: August 14, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-032

PROMOTIONS:

Effective August 7, 2017

Temporary Sergeant Matthew Graham is promoted to **Permanent Sergeant** and remains assigned to the Operations Bureau, Patrol Division, Graveyard Shift, Sector 4.

Temporary Sergeant Steven Storwick is promoted to **Permanent Sergeant** and remains assigned to the Operations Bureau, Patrol Division, Dayshift, Sector 3.

TEAM/CADRE RESIGNATION:

Effective August 14, 2017

Police Patrol Officer Joseph Harris resigns from the **CT Cadre**.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: August 22, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-033

APPOINTMENTS:

Effective August 21, 2017

Philip Amici is appointed as a **Lateral Police Patrol Officer** and is assigned to the Administrative Services Bureau, Training Division.

Effective August 21, 2017

Sergeant Chris Martin is appointed as the **K-9 Sergeant** and remains in his current assignment.

Effective August 21, 2017

Police Patrol Officer Dan Bowers is appointed to the position of **Police Patrol Specialist** and remains in his current assignment.

RETIREMENT:

Effective September 1, 2017

Detective Terry Krause retires on length of service.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: August 28, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-034

RETIREMENT:

Effective September 1, 2017

Captain James Howatson retires on length of service.

RESIGNATION:

Effective September 8, 2017

Police Patrol Officer Stanley James resigns.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: September 5, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-035

TRANSFERS:

Effective July 17, 2017

Police Patrol Officer Don Stodola transfers within the Operations Bureau, Community Policing Division, from the Homeless Outreach Team (HOT) to the Sector Two Community Liaison Officer position.

Police Patrol Officer Mikael Johnson transfers within the Operations Bureau, Community Policing Division from the Sector Two Community Liaison Officer position to the Homeless Outreach Team (HOT).

APPOINTMENTS:

Effective September 1, 2017

Rader Cockle is appointed as a **Lateral Police Patrol Officer** and is assigned to the Administrative Services Bureau, Training Division.

Effective September 5, 2017

Martese Hightower is appointed as a **Police Officer Recruit** and is assigned to the Administrative Services Bureau, Training Division.

MILITARY DUTY:

Effective September 15, 2017

Judy Jason-Roberts will be on **Military Leave**.

RESIGNATION/TRANSFER:

Effective September 20, 2017

Financial Assistant Michelle Davidson resigns from the Tacoma Police Department and transfers within the City of Tacoma to Public Utilities, Tacoma Water.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: September 11, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-036

APPOINTMENTS:

Effective September 18, 2017

Armando Farinas is appointed as a **Police Officer Recruit** and is assigned to the Administrative Services Bureau, Training Division.

Jenna Marie Johnson is appointed as an **Animal Control and Compliance Officer** and is assigned to the Operations Bureau, Community Policing Division, Animal Control and Compliance.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: September 18, 2017	Approved By: Donald L. Ramsdell Chief of Police	Directive #: PD 17-037
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TEMPORARY ASSIGNMENT:

Effective September 30, 2017

Captain C.P. Taylor is temporarily assigned to the FBI National Academy in Quantico, Virginia.

MILITARY DUTY

Effective September 30, 2017

Police Patrol Officer Michael Field is on Military Leave.

PROMOTIONS/TRANSFERS:

Effective October 2, 2017

Lieutenant Fred Scruggs is promoted to permanent Captain and transfers from the Operations Bureau, Patrol Division, Graveyard Shift, to the Administrative Services Bureau, Support Services Division.

Sergeant Barry Paris is promoted to permanent Lieutenant and transfers within the Operations Bureau, Patrol Division, Swing Shift, Sector Three, to Graveyard Shift.

TEMPORARY PROMOTIONS/TRANSFERS

Effective October 2, 2017

Lieutenant LeRoy Standifer is promoted to Temporary Captain and transfers from the Operations Bureau, Community Policing Division, Sector One, to the Investigations Bureau, Criminal Investigations Division.

Sergeant Gordon Stark is promoted to Temporary Lieutenant and transfers within the Operations Bureau, from the Patrol Division, Sector Two, Swing Shift, to the Swing Shift Lieutenant position.

Police Patrol Officer Kenneth P. Smith is promoted to Temporary Sergeant and transfers within the Operations Bureau from the Patrol Division, Sector Four, Graveyard Shift, to Sector Two, Swing Shift.

TRANSFERS:

Effective October 2, 2017

Lieutenant Ryan Lane transfers from the Operations Bureau, Patrol Division, Swing Shift, to the Investigations Bureau, Criminal Investigations Division.

Lieutenant Bob Maule transfers from the Investigations Bureau, Criminal Investigations Division, to the Operations Bureau, Patrol Division, Swing Shift.

Lieutenant Frank Krause transfers from the Operations Bureau, Community Policing Division, Special Events, to the Investigations Bureau, Special Investigations.

Lieutenant Chris Travis transfers from the Investigations Bureau, Special Investigations, to the Operations Bureau, Community Policing Division, Special Events.

Lieutenant Gretchen Aguirre transfers within the Operations Bureau from the Patrol Division, Swing Shift, to the Community Policing Division, Sector One.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police

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TACOMA POLICE DEPARTMENT

Personnel Directive



Date: September 25, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-038

RESIGNATION

Effective September 29, 2017

Police Patrol Officer Gabriel Braxton resigns.

RETIREMENT

Effective October 2, 2017

Police Patrol Officer Les Belford retires.

PROMOTION/TRANSFER

Effective October 10, 2017

Temporary Sergeant Nick Jensen is promoted to **Permanent Sergeant** and transfers within the Operations Bureau, Patrol Division, from Sector One, Dayshift to Sector Four, Graveyard.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: October 2, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-039

TRANSFER OF COMMAND:

Effective October 2, 2017

Administrative Command of the **Search and Rescue Team** transfers from **Lieutenant Frank Krause** to **Lieutenant Alan Roberts**.

PROMOTION:

Effective October 2, 2017

Police Patrol Officer Ryan Hovey is promoted to **Police Patrol Specialist** and remains assigned to Operations, Patrol Division, Dayshift, Sector 1.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: October 9, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-040

SPECIAL TEAM APPOINTMENT:

Effective October 3, 2017

Police Patrol Officer Steven A. O'Neal is appointed to the **Honor Guard**.

COMMISSIONINGS:

Effective October 6, 2017

Police Officer Recruits Hannah Bush, Aaron Lucas and Deanna Ramos-Ocampo are commissioned as **Police Patrol Officers** and remain assigned to the Administrative Services Bureau, Support Services Division.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: October 16, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-041

TRANSFER OF COMMAND:

Effective October 2, 2017

Administrative Command of **SWAT** transfers from **Lieutenant Dwayne Joseph** to **Lieutenant Chris Travis**.

Assistant Commander of **SWAT** transfers from **Lieutenant Ryan Lane** to **Lieutenant Robert Maule**.

Administrative Command of the **K-9 Unit** transfers from **Lieutenant Chris Karl** to **Lieutenant Barry Paris**.

COMMISSIONING:

Effective October 12, 2017

Police Patrol Recruit Joshua Avalos is commissioned as a **Police Patrol Officer** and remains assigned to the Administrative Services Bureau, Support Services Division, Training.

APPOINTMENTS:

Effective October 16, 2017

Jared Levitt is appointed as a **Lateral Police Patrol Officer** and is assigned to the Administrative Services Bureau, Support Services Division, Training.

SEPARATION:

Effective October 20, 2017

Temporary Police Administrative Support Specialist Sandy Manchester concludes her temporary assignment.

TEMPORARY ASSIGNMENT:

Effective October 25, 2017

Alexis Newton is hired as a **Temporary Police Administrative Support Specialist** and is assigned to the Chief's Office.

TRANSFER:

Effective October 30, 2017

Detective Henry Betts transfers within the Investigations Bureau from the Criminal Investigations Division to Special Investigations.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: October 23, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-042

RESIGNATION

Police Officer Recruit Tarrell A.D. Matlock resigns.

PROMOTIONS/TRANSFERS

Effective October 30, 2017

Police Patrol Officer Kevin Wales is promoted to Detective and transfers from the Operations Bureau, Patrol Division, Sector 4, Day Shift, to the Administrative Services Bureau, Support Services Division, Hiring/Background Investigations.

Police Patrol Officer Shane Wimbles is promoted to Detective and transfers from the Operations Bureau, Community Policing Division, Gang Unit, to the Administrative Services Bureau, Support Services Division, Hiring/Background Investigations.

TEAM/CADRE APPOINTMENT

Effective October 23, 2017

Police Patrol Officer Jonathan Hill is appointed to the Public Information Officer Cadre.

TEAM/CADRE RESIGNATION

Effective October 23, 2017

Detective Lindsey Wade resigns from the Public Information Officer Cadre.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: November 6, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-043

APPOINTMENTS

Effective November 13, 2017

Computer Support Technician Terence Tong is appointed to the Administrative Services Bureau, Support Services Division, Information Technology Unit.

Effective December 11, 2017

Nathan Reetz and **Justin Tables** are appointed as a Lateral **Police Patrol Officers** and are assigned to the Administrative Services Bureau, Support Services Division, Training.

RETIREMENTS

Effective November 2, 2017

Police Sergeant Specialist Ross Mueller retires.

Effective November 30, 2017

Police Patrol Officer John Warczak retires.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: November 13, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-044

RETIREMENTS

Effective December 31, 2017

Police Patrol Officer Martin Price retires.

Correction to PD 17-043

RETIREMENTS

Effective December 1, 2017

Police Patrol Officer John Warczak retires.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: November 20, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-045

TEAM APPOINTMENTS

Effective November 20, 2017

Police Patrol Officers Eddy Batres and Brian She are appointed to the Bilingual Cadre.

Police Patrol Officer Matthew Riegsecker is appointed to the Incident Management Team.

Correction to PD 17-043

RETIREMENT

Effective November 3, 2017

Police Sergeant Specialist Ross Mueller retires.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: November 27, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-046

TEAM APPOINTMENT

Effective November 27, 2017

Police Patrol Officer Thomas Perry is appointed to the Search and Rescue Team.

APPOINTMENTS

Effective December 1, 2017

Sergeant Brian Garrison is selected as a **Police Sergeant Specialist**.

Effective December 11, 2017

Jeramy Gee, Scott Hendershot, and Grant McCrea are appointed as **Police Officer Recruits** and are assigned to the Administrative Services Bureau, Support Services Division, Training.

Michelle Lund is appointed as a **Police Administrative Support Specialist** and is assigned to the Office of the Chief of Police.

SEPARATION

Effective December 19, 2017

Temporary Police Administrative Support Specialist Alexis Newton concludes her temporary assignment.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: December 12, 2017	Approved By: Donald L. Ramsdell Chief of Police	Directive #: PD 17-047
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TEAM RESIGNATION:

Effective December 4, 2017

Police Patrol Officer Steven O'Neal resigns from the Honor Guard.

PROMOTIONS/TRANSFERS:

Effective December 25, 2017

Police Patrol Officer Julie Dier is promoted to **Detective** and transfers from the Operations Bureau, Patrol Division, Sector 3, Graveyard Shift to the Investigations Bureau, Criminal Investigations Division, Major Crimes Section, Special Victims Unit.

Police Patrol Officer William Granlund is promoted to **Detective** and transfers from the Operations Bureau, Patrol Division, Sector 1, Swing Shift to the Investigations Bureau, Criminal Investigations Division, Major Crimes Section, Career Crimes Unit.

Police Patrol Officer Albert Malave is promoted to **Detective** and transfers within the Investigations Bureau, from Special Investigations to the Criminal Investigations Division, Violent Crimes Section, Special Assaults Unit.

APPOINTMENTS/TRANSFERS:

Effective January 1, 2018

Police Patrol Officer Lindsay Schmidt is selected as a Community Liaison Officer and transfers within the Operations Bureau, from the Patrol Division, Sector 1, Swing shift to the Community Policing Division, Sector 4.

TRANSFER:

Effective January 1, 2018

Police Patrol Officer Shelbie Boyd transfers from within the Operations Bureau, Community Policing Division, Sector 4 to Operations Bureau, Patrol Division, Sector 4, Day Shift.

Corrections to PD 17-06

TEAM APPOINTMENT:

Effective November 27, 2017

Police Patrol **Specialist** Thomas Perry is appointed to the Search and Rescue Team.

SEPARATION:

Effective December 20, 2017

Temporary Police Administrative Support Specialist Alexis Newton concludes her temporary assignment.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police

"To create a safe and secure environment in which to live, work, and visit by working together with the community, enforcing the law in a fair and impartial manner, preserving the peace and order in our neighborhoods, and safeguarding our constitutional guarantees."



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: December 18, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-048

RETURN FROM TEMPORARY ASSIGNMENT:

Effective December 25, 2017

Captain Charles P. Taylor returns from his temporary assignment at the FBI Academy and remains assigned to the Investigations Bureau, Criminal Investigations Division.

RETURN TO RANKS/TRANSFERS:

Effective December 25, 2017

Temporary Captain LeRoy Standifer reverts to Lieutenant and transfers from the Investigations Bureau, Criminal Investigations Division to the Operations Bureau, Patrol Division, Swing Shift.

Temporary Lieutenant Gordon Stark reverts to Sergeant and transfers within the Operations Bureau, Patrol Division, from Swing Shift Commander to Sector Two, Swing Shift.

RETIREMENTS:

Effective December 31, 2017

Detective Vicki Chittick retires.

Detective Bradley Graham retires.

APPOINTMENT/TRANSFER:

Effective January 1, 2018

Police Patrol Officer Lindsey Schmidt is appointed as a Community Liaison Officer and transfers within the Operations Bureau from the Patrol Division, Sector One, Swing Shift to the Community Policing Division, Sector Four.

TRANSFER:

Effective January 1, 2018

Police Patrol Officer Shelby Boyd is transferring within the Operations Bureau, from the Community Policing Division, Sector Four to the Patrol Division, Sector Four, Days.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

<http://tpd.sharepoint.southsound911.org/asb/accreditation/Forms/Chiefs%20Office/Transfer%20of%20Command.docx>

All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: December 20, 2017

Approved By: Donald L. Ramsdell
Chief of Police

Directive #: PD 17-048a

RETURN FROM TEMPORARY ASSIGNMENT:

Effective December 25, 2017

Captain Charles P. Taylor returns from his temporary assignment at the FBI Academy and remains assigned to the Investigations Bureau, Criminal Investigations Division.

RETURN TO RANKS/TRANSFERS:

Effective December 25, 2017

Temporary Captain LeRoy Standifer reverts to Lieutenant and transfers from the Investigations Bureau, Criminal Investigations Division to the Operations Bureau, Patrol Division, Swing Shift.

Temporary Lieutenant Gordon Stark reverts to Sergeant and transfers within the Operations Bureau, Patrol Division, from Swing Shift Commander to Sector Two, Swing Shift.

RETIREMENTS:

Effective December 31, 2017

Detective Vicki Chittick retires.

Detective Bradley Graham retires.

APPOINTMENT/TRANSFER: *(This information was duplicated from PD 047)*

Effective January 1, 2018

Police Patrol Officer Lindsey Schmidt is appointed as a Community Liaison Officer and transfers within the Operations Bureau from the Patrol Division, Sector One, Swing Shift to the Community Policing Division, Sector Four.

TRANSFER: *(correction from PD 048)*

Effective January 1, 2018

Police Patrol Officer Shelbie Boyd is transferring within the Operations Bureau, from the Community Policing Division, Sector Four to the Patrol Division, Sector Four, Days.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

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All employees affected by these changes shall report to the Quartermaster to process any equipment or uniform needs.

Donald L. Ramsdell
Chief of Police



TACOMA POLICE DEPARTMENT

Personnel Directive



Date: December 27, 2017	Approved By: Donald L. Ramsdell Chief of Police	Directive #: PD 17-049
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TEMPORARY APPOINTMENT:

Effective December 11, 2017

Forensics Supervisor Mary Lally is appointed to **Temporary Forensics Manager** and remains assigned to the Investigations Bureau, Criminal Investigations Division, Forensics.

PROMOTION:

Effective December 25, 2017

Police Patrol Officer Albert Schultz is promoted to **Permanent Sergeant** and remains in his current assignment in the Operations Bureau, Patrol Division, Sector Three, Swing Shift.

TEAM APPOINTMENT:

Effective December 25, 2017

Sergeant Christopher Martin has been selected for the **Explosive Ordnance Disposal (EOD) Team**.

RETURN TO RANK:

Effective December 31, 2017

Police Patrol Specialist Tom Perry reverts to **Police Patrol Officer** in Operations Bureau, Patrol Division, Sector Two, Swing shift.

APPOINTMENT:

Effective January 1, 2018

Police Patrol Officer Scott Campbell is appointed to **Police Patrol Specialist** in the Operations Bureau, Patrol Division, Sector One, Graveyard shift.

RETIREMENTS

Effective January 6, 2018

Sergeant John L. Durocher retires.

Effective February 1, 2018

Forensics Manager Kathleen Pendrak retires.

INSTRUCTIONS:

Personnel being reassigned shall report to their respective commanders prior to assignment dates. **Lieutenants and above shall provide a completed Transfer of Command Assignment Transition Protocol form to the incoming Commander.**

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Donald L. Ramsdell
Chief of Police

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